

## JANUARY 2022 MINUTES

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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### Regular Board Meeting Minutes Tuesday, January 4, 2022 Central Wisconsin Electric Cooperative

Call to Order: Chairman Oksuita called the meeting to order at 6:00p.m.

Roll Call: Raymond Oksuita, Todd Wierzba-absent, Mike Zakrzewski, Tracy Glodowski Also present: Larry Kosmalski, Chris Stanislawski, Virginia Wentzel

Informal Public Comment Time: None.

Public Requests for Consideration: None.

Approval of the December Meeting Minutes: Motion by Supervisor Zakrzewski, seconded by Chairman Oksuita to approve the minutes from December 7, 2021. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by C/T Glodowski. Motion by Supervisor Zakrzewski, seconded by Chairman Oksuita to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Zoning Permits: None.

Rosholt Fire District: Last meeting was Dec 8th. 6 calls; no bylaws update yet; good turn out at appreciation banquet; will review FEMA grant info and see if they can downsize some; will set meeting to review specifications; grant has been applied for 2 out of 4 times; next meeting is January 12th. Chairman Oksuita went over the First Responders budget. Current balance is \$33,294.28.

Town Roads Comments & Concerns: Last couple of snow storms have been challenging; Chairman Oksuita and Jeff Johnson have been helping to snowplow; there has been tree damage from wind storms, first load of salt has been delivered; well project is complete; Road funds for Hamilton Road were discussed-Chairman Oksuita is going to reach out to American Asphalt; the plan is to do the East Hamilton Road project in 2024. Chris Stanislawski questioned fixing the road by his house-Chairman Oksuita talked with Nathan Check about it and he was concerned that DNR would not be in favor and that the heavy trucks would break up the rest of the road.

Next Meeting: Tuesday, February 8, 2022 at CWEC at 6pm

Adjournment: Motion by Chairman Oksuita, seconded by Supervisor Zakrzewski to adjourn the meeting at 6:13 p.m. Ayes: All. Nays: None. Motion carried.

## February 2022 MINUTES

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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### Town of Alban Plan Commission Meeting Tuesday, February 8, 2022 - 5:30p.m. Central Wisconsin Electric Cooperative

Call to Order: Chairman Oksuita called the meeting to order at 5:30p.m.

Roll Call: Raymond Oksuita, Mike Zakrzewski, Todd Wierzba, Tracy Glodowski, Clark Blumke-absent, Also present: Nick Schulist, Darryl Schulist, Ginny Wentzel, Kate Zdroik, Pete Rekowski

Adoption of Resolution Amending the Town of Alban Comprehensive Plan: Planning & Zoning Department staff met with Nick & Darryl Schulist to discuss their plans to purchase 2.54- acre parcel 002-25-1022-14.01 from the current owner, Kathleen Zdroik, and continue to sell produce onsite. The Schulists would like to split off and sell the existing house. However, the current zoning district (A4 General Agricultural) does not allow new lots to be smaller than 2 acres. There isn't enough land to achieve two, 2-acre lots. The C1 Neighborhood Commercial zoning district would allow both the commercial and residential uses, while also allowing for smaller lot sizes – a minimum of 20,000 square feet. There still isn't quite enough land to split the house on 20,000 square feet, however, so neighbors Michael and Sheri Zdroik have agreed to swap some land. In all, the Schulists will ask to rezone 1.89 acres of parcel 002-25-1022-14.01 and .47 acres of parcel 002-25-1022-14.02 from A4 General Agricultural to C1 Neighborhood Commercial. Motion by Chairman Oksuita, seconded by Zakrzewski to recommend adoption of Resolution #22-01 to amend the Town of Alban Comprehensive Plan Future Land Use Map designation on the Future Land Use Map from L3 Limited Agriculture/Mixed Use to Commercial for 2.36 acres included in parcel numbers 002-25-1022-14.01 and 002-25-1022-14.02. Ayes: All. Nays: None. Motion carried.

Rezoning of Kathleen Zdroik and Michael & Sheri Zdroik properties: Request has been made to rezone 2.36 acres for parcel numbers 002-25-1022-14.01 and 002-25-1022-14.02 from A4 General Agricultural to C1 Neighborhood Commercial. Motion by Chairman Oksuita, seconded by Wierzba to recommend approval of rezoning 2.36 acres for parcel numbers 002-25-1022-14.01 and 002-25-1022-14.01 from A4 General Agricultural to C1 Neighborhood Commercial. Ayes: All. Nays: None. Motion carried.

Adjournment: Motion by Chairman Oksuita, seconded by Supervisor Zakrzewski to adjourn the Plan Commission Meeting at 5:35 p.m. Ayes: All. Nays: None. Motion carried.

**Town of Alban Regular Board Meeting**  
**Tuesday, February 8, 2022**  
**Central Wisconsin Electric Cooperative**

Call to Order: Chairman Oksuita called the meeting to order at 5:35p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski, Tracy Glodowski Also present: Nick Schulist, Darryl Schulist, Ginny Wentzel, Kate Zdroik, Pete Rekowski

Informal Public Comment Time: None.

Public Requests for Consideration: None.

Approval of the January 4, 2022 Minutes: Motion by Supervisor Zakrzewski, seconded by Supervisor Wierzba to approve the minutes from January 4, 2022. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by Clerk/Treasurer Glodowski. Motion by Supervisor Wierzba, seconded by Supervisor Zakrzewski to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Rosholt Fire District and Mutual Aid with Wittenberg & Hatley: RFD Deputy Chief Pete Rekowski discussed the charging for assistance to Wittenberg & Hatley Fire Departments. RFD would like to not charge them. In order to have them on our Mabas cards and RFD on theirs, we can't charge. Mabas is an agreement throughout the state that departments will help each other out with big fire calls and not charge. Chairman Oksuita explained that he felt the RFD was taken advantage of in the past when there were a lot of calls. Chairman Oksuita recommended going to a two year trial of being put back on each other's Mabas cards. Pete went over fire call numbers: 2013-2016 there were 7 fires in Wittenberg and 1 Hatley fire call that RFD helped with. Motion by Chairman Oksuita, seconded by Supervisor Zakrzewski to sign up with the Mabas system with Wittenberg and Hatley Fire Departments where there will be no charging, as was the case prior to 2017, and try it for a two year term and revisit the agreement in two years. Ayes: All. Nays: None. Motion carried.

Request for Amendment of Town of Alban Comprehensive Plan and Rezoning for Kathleen Zdroik and Michael & Sheri Zdroik property: Chairman Oksuita discussed the recommendations of the Plan Commission to amend the Comprehensive Plan and change 2.36 acres for parcel numbers 002-25-1022-14.01 and 002-25-1022-14.02 from A4 General Agricultural to C1 Neighborhood Commercial. Motion Chairman Oksuita, seconded by Supervisor Zakrzewski to accept the recommendation by the Plan Commission. Ayes: All. Nays: None. Motion carried.

Set Public Hearing for Comprehensive Plan Amendment: Tuesday, March 15, 2022 at 5:30p.m. at CWEC.

RFD Member At-Large Position: Chairman Oksuita explained that Bill Gibbs is currently holding the position and doing a great job, but his two year term is up. If anyone is interested, they can reach out to Mary Schuster for more information. Term starts in May.

Hiring of Dempsey Law as Town Attorney: C/T Glodowski explained that she reached out to Lee Turonie of Dempsey Law about hiring him as our Municipal Attorney. There are upcoming construction projects that we may need legal advice on before signing contracts. Dempsey Law also represents the Village of Rosholt and the Town of Sharon. There is no retainer fee and we pay as we use their services. The fee is \$185/hour. Motion by Supervisor Wierzba, seconded by Supervisor Zakrzewski to hire Dempsey Law as Town of Alban's Municipal Attorney. Ayes: All. Nays: None. Motion carried.

Recommendation on License List-Temporary Class B Retailer's License for St. Adalbert Lenten Fish Fry: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to approve applications for St. Adalbert Lenten Fish Fry (February-April). Ayes: All. Nays: None. Motion carried.

Sale of Items from Town Garage: Chairman Oksuita explained that there is an old safe at the garage. It works but it's filled with concrete and takes up space. Weller's was contacted and they would accept it. Motion by Chairman Oksuita, seconded by Supervisor Zakrzewski to scrap the safe. Ayes: All. Nays: None. Motion carried.

Zoning Permits: Mike & Steffi Kalwitz for 1995 Jayco camper on Linden Road.

Rosholt Fire District: Last meeting was January 12th. EMS had 5 calls; 3 people are taking refresher courses; member At-Large position was discussed; by-laws to be discussed after elections, went through fire inspection reviews; generator funds are up to \$4,600. FEMA grant was denied and specs were reviewed. Price for the next round of FEMA truck grant is \$700,000; Chairman Oksuita went over past grants-most didn't go over \$500,000. Lighting upgrades were completed; and there were 6 fire calls.

Town Roads & Concerns: Chris Lockery's mailbox was hit by snowplow; Chairman Oksuita talked about some issues with winging of the snowplow; Supervisor Zakrzewski commended our snowplow drivers.

Next Meeting: Tuesday, March 15, 2022 immediately following the Public Hearing at 5:30p.m. at CWEC.

Adjournment: Motion by Supervisor Wierzba, seconded by Supervisor Zakrzewski to adjourn the meeting at 6:25p.m. Ayes: All. Nays: None. Motion carried.

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**TOWN OF ALBAN**  
**SPECIAL BOARD MEETING MINUTES**  
**Saturday, February 12, 2022 - 9:00 A.M.**  
**Town of Alban Storage Facility**

Call to Order: Chairman Oksuita called the meeting to order at 9:00a.m.

Roll Call: Chairman Oksuita, Supervisor Wierzba, Supervisor Zakrzewski-absent, Tracy Glodowski. Also present: Keith Hoffman, Tyne Hoffman, Glenn Bersie

Lake Helen Culverts: Chairman Oksuita discussed the flooding problem with Lake Helen and water quality issues. Keith Hoffman is the Commissioner of the Lake Helen Rehabilitation District and has taken charge of the water issues since the blue green algae problem came up last summer. Water quality testing revealed a high level of nitrogen-which is the nutrient that feeds the blue green algae. In an effort to identify the source of the algae, the District asked residents to hold off on using any fertilizers. Additionally, there are eleven shoreline restoration projects this year to improve buffer zones and prevent runoff from yards. A sample taken by the swamp by W. Lake Helen Dr. showed extreme levels of nitrogen and phosphorus. The DNR came out and tested and they identified the culvert as the source of heightened levels of nutrient entry into the lake. Meetings were held involving the Lake Helen Rehabilitation District, Portage County, Chairman Oksuita and the DNR to discuss mitigation steps moving forward. The first step agreed upon by parties involved was to temporarily block the culvert that goes under Lake Helen Rd, which is the road that goes from Hwy 49 into Lake Helen. Keith Hoffman said that the DNR will run sampling throughout the year to monitor water quality and nutrient levels. A potential solution would be to install a temporary plug that could be used to block the culvert but also still be able to remove it to let water through if necessary.

Motion by Chairman Oksuita, seconded by Supervisor Wierzba to work with Lake Helen Association to plug the culvert on the Lake Helen entrance road. The plug will be installed by Chairman Oksuita and Keith Hoffman on the north side of the culvert and will remain until there's a situation where the water rises within 6 inches of the top height of the paved road, at which point it would need to be released and allowed to drain. Ayes: All. Nays: None. Motion carried.

Adjournment: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to adjourn at 9:17 a.m. Ayes: All. Nays: None. Motion carried.

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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**TOWN OF ALBAN**  
**SPECIAL BOARD MEETING MINUTES**  
**Saturday, February 19, 2022 - 9:00 A.M.**  
**Town of Alban Storage Facility**

Call to Order: Chairman Oksuita called the meeting to order at 9:00a.m.

Roll Call: Chairman Oksuita, Supervisor Wierzba, Supervisor Zakrzewski, Tracy Glodowski.

Certified Survey Map for Michael Kaminski: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to approve CSM for Section 4, T25R10E, Town of Alban, Portage County, Parcel Number 002-25-1004-09.02 from Central Staking Inc. of Stevens Point. Ayes: All. Nays: None. Motion carried.

Adjournment: Motion by Supervisor Zakrzewski, seconded by Supervisor Wierzba to adjourn at 9:02 a.m. Ayes: All. Nays: None. Motion carried.

## **MARCH 2022 MINUTES**

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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### **Town of Alban Plan Board Public Hearing** **Tuesday, March 15, 2022 - 5:30p.m.** **Central Wisconsin Electric Cooperative**

Call to Order: Chairman Oksuita called the Public Hearing to order at 5:30p.m.

Roll Call: Raymond Oksuita, Mike Zakrzewski, Todd Wierzba, Tracy Glodowski Also present: Lois Glodowski, Alicia Wojtalewicz, Christopher Thompson

Schulist request to amend Comprehensive Plan regarding Zdroik property: No one in attendance contested the request and no one made contact with the Clerk or Chairman to contest the request. Motion by Chairman Oksuita, seconded by TW to proceed with the request. Ayes: All. Nays: None. Motion carried.

Adjournment: Motion by Chairman Oksuita, seconded by Supervisor Wierzba to adjourn the Public Hearing at 5:31 p.m. Ayes: All. Nays: None. Motion carried.

### **Town of Alban Regular Board Meeting** **Tuesday, March 15, 2022** **Central Wisconsin Electric Cooperative**

Call to Order: Chairman Oksuita called the meeting to order at 5:31p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski, Tracy Glodowski Also present: Christopher Thompson, Lois Glodowski, Karla Schoofs, Alicia Wojtalewicz, Mary Ann Cline, Lee Miller, Chris Stanislawski, Joe Kaminski, Louis J. Molepske, Jr

Informal Public Comment Time: None.

Public Requests for Consideration: None.

Approval of the February 2022 Minutes: Motion by Supervisor Zakrzewski, seconded by Supervisor Wierzba to approve the minutes from February 8, 12, 19, 2022. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by Clerk/Treasurer Glodowski. Motion by Supervisor Wierzba, seconded by Supervisor Zakrzewski to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Update on Rosholt School District: Superintendent, Dr. Chris Thompson, along with School Board members Lois Glodowski, Alicia Wojtalewicz and Karla Schoofs and Lee Miller were present. Dr. Thompson gave an update on the state report cards for the school. Rosholt is doing very well academically and continues to improve. The upcoming Referendum was explained and a listening session will be held on April 3, 2022 at Rosholt School.

Discussion with Portage County District Attorney, Louis J. Molepske, Jr.: DA Molepske is running for Portage County Judge, Branch 2, as Robert Shannon is not seeking reelection. He highlighted his 20+ years of legal experience which included prosecuting Portage County's most complex cases; creating Portage County's first professional diversion program; and being elected President of the Wisconsin District Attorneys' Association.

Ordinance to amend the Comprehensive Plan regarding Kathleen Zdroik and Michael & Sheri Zdroik property: Town Board held a Public Hearing and recommended moving ahead with the Future Land Use change of parcel #'s 002-25-1022-14.01 and 002-25-1022-14.02 from L3 to Commercial . Motion by Chairman Oksuita, seconded by Supervisor Zakrzewski to adopt Ordinance No. 1-2022 to amend the Town of Alban Comprehensive Plan Future Land Use Map designation for parcel #'s 002-25-1022-14.01 and 002-25-1022-14.02 from L3 to Commercial. Ayes: All. Nays: None. Motion carried.

Request to rezone Kathleen Zdroik and Michael & Sheri Zdroik property: Motion by Chairman Oksuita, seconded by Supervisor Wierzba. to approve the request to rezone 2.36 acres of parcel #'s 002-25-1022-14.01 and 002-25-1022-14.02 from A4 General Agricultural to C1 Neighborhood Commercial. Ayes: All. Nays: None. Motion carried.

Old town shed: Rural Mutual Insurance contacted Chairman Oksuita to notify him that they do not want to cover the old shed off of Highway 66. It was insured for \$10,000 but they would only cover for liability now. Snow fence and a tractor are stored there. Chairman Oksuita suggested the other Board members take a look at the deteriorating building.

Review of insurance policy: Chairman Oksuita reviewed the Town of Alban insurance policy with Stacey Zimmerman of Rural Mutual. Annual premium may increase \$141 this coming year. Replacement costs have gone up significantly. Supervisor Wierzba suggested getting quotes from other companies as well. Supervisor Zakrzewski would like to know what the total replacement cost quotes would be.

Summer projects: Chairman Oksuita would like to hold off on any summer projects because of current world events. The gravel lift on Wigwam Road and wedging on St. Adalbert by Stanislawski's will be pushed back until at least August. Joe would like to crack seal a few roads.

Zoning Permits: None.

Rosholt Fire District: Last meeting was March 9. July 2 Rosholt will have a car show with proceeds going to a scholarship; March 15 is the review of the At-Large position applications; No word on FEMA grant; 2% dues audit went well; ISO audit went well also. Wittenberg and Hately mutual aid will continue with no review after two years. RFD did an insurance review.

Town Roads & Concerns: Lake Helen Road culvert project was discussed; icy road conditions were taken care of by Raymond and Joe. Dip signs on Woodland Road were stolen and Joe reported the theft to the Sheriff's Department.

Next Meeting: Tuesday, April 12, 2022 at 6:00p.m. at CWEC. Annual Meeting is Tuesday, April 19, 2022 at 5:30p.m. at CWEC.

Adjournment: Motion by Supervisor Wierzba, seconded by Supervisor Zakrzewski to adjourn the meeting at 6:58p.m. Ayes: All. Nays: None. Motion carried.

## APRIL 2022 MINUTES

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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### Town of Alban Regular Board Meeting Tuesday, April 12, 2022 Central Wisconsin Electric Cooperative

Call to Order: Chairman Oksuita called the meeting to order at 6:00 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski-absent, Tracy Glodowski Also present: Michael Zdroik, Sheri Zdroik, Joe Kaminski

Informal Public Comment Time: None

Public Requests for Consideration: None

Approval of the March 15, 2022 Minutes: Motion by Oksuita, seconded by Wierzba to approve the minutes from March 15, 2022. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by Clerk/Treasurer Glodowski. Motion by Wierzba, seconded by Oksuita to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Memorandum of Understanding for Zdroik cattle pass project & WI DOT contract: Memorandum of Understanding was discussed for the cattle pass project that will be completed in 2023 along with the DOT State Hwy 66 project. Project costs will be split 50/50 between DOT and Zdroiks. Per statute, Zdroik payment can not be made directly to the State, so the Town of Alban will pay their half and be reimbursed within 30 days of making the payment. The Memorandum was signed along with a contract with DOT to proceed with the project.

Annual road inspection date(s): Action postponed until May meeting when Zakrzewski is present.

.Gov or wi.gov doman for Town of Alban website and email: C/T Glodowski explained that the Elections Commission is providing a subgrant to help cover costs of transitioning to a .gov or wi.gov domain. Motion by Wierzba, seconded by Oksuita to switch website to .gov domain and utilize Kerber Rose. Ayes: All. Nays: None. Motion carried.

Open Book and Board of Review: Open Book will be held Tuesday, May 10, 2022 at the Town of Alban garage and Todd Pauls will be available by phone for any questions. JoAnn Pauls will set a time and it will get posted on the Notice. Board of Review is set for Tuesday, May 17, 2022 from 11:00a.m. - 1:00p.m. at CWEC.

Zoning Permits: None.

Rosholt Fire District: On July 2nd, Rosholt will host a car show and all proceeds will benefit high school scholarship; 2 applicants for At-Large member; Chairman Oksuita wasn't happy with how the position was appointed; no update on by-laws yet; no news on FEMA grant.

Town Roads & Concerns: Joe is catching up on things; Chairman Oksuita would like to have Board meet at Chris Knitter property to look at trees in right of way that should be removed; Joe will have to change a culvert on Saumer Road; Supervisor Wierzba would like to see the Town of Alban help out with grading road that runs around baseball field and up the hill at the Rosholt Fair Park-Chairman Oksuita will talk with the Village of Rosholt about the idea.

Next Meeting: Annual Meeting is Tuesday, April 19, 2022 at 5:30p.m. at CWEC. Regular Board Meeting Tuesday, May 10, 2022 at 6pm at CWEC.

Adjournment: Motion by Oksuita, seconded by Wierzba to adjourn the meeting at 6:29p.m. Ayes: All. Nays: None. Motion carried.

## MAY 2022 MINUTES

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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**Town of Alban Regular Board Meeting**  
**Tuesday, May 10, 2022**  
**Central Wisconsin Electric Cooperative**

Call to Order: Chairman Oksuita called the meeting to order at 6:00 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski, Tracy Glodowski Also present:  
Allen Zander, Janet Zander, Ginny Wentzel, Joe Kaminski

Informal Public Comment Time: Zanders are here for item number 10, Town Road NN speed limit.

Public Requests for Consideration: None

Approval of the April 12, 2022 Minutes: Motion by Wierzba, seconded by Oksuita to approve the minutes from April 12, 2022. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by Clerk/Treasurer Glodowski. Motion by Wierzba, seconded by Zakrzewski to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Annual road inspection date(s): The Board is looking to do inspections over the course of two weekends but it is difficult with everyone's schedules. Ray asked Joe to keep track of roads that need chip sealing. The Board will work to coordinate dates for inspections.

Board of Review Alternates: Motion by Oksuita, seconded by Wierzba to allow C/T Glodowski to select Board of Review Alternates. Ayes: All. Nays: None. Motion carried.

Recommendation on License List: Motion by Oksuita, seconded by Wierzba to approve Temporary Class B Retailer's License for St. Adalbert Church Picnic on August 7, 2022. Ayes: All. Nays: None. Motion carried.

Town Road NN speed limit: Zanders were present to talk about concerns with speeding on Town Road NN. Joe said there is a 45mph sign already posted on the east end of the road on the town line. If that is the case, a new sign will be ordered for the west end. Joe will look into it. Zakrzewski recommended asking the sheriff's department to patrol that area more.

Zoning Permits: None.

Rosholt Fire District: Last meeting was April 13. EMS had 4 calls; refresher classes are being completed; Oksuita was not happy with closed session; by-laws have to get updated soon; no word on FEMA grant; insurance was updated to get actual cost coverage on trucks; June 11th is the annual steak feed, September 11th RFD open house from 1-4pm; some items will be going up for sealed bids; Gordy Krogwold wants to donate land to create a future landing zone; Next meeting is May 11; Chairman position on RFD is open.

Town Roads & Concerns: A couple of mailboxes were damaged by snowplow; Joe is done with taking down with snow fences; Joe will do some improvements on the small shed off Highway 66 and will look into materials and prices. Oksuita would like to wait to put a gravel lift on Wigwam Road.

Next Meeting: Regular Board Meeting Tuesday, June 7, 2022 at 6pm at CWEC.

Adjournment: Motion by Wierzba, seconded by Oksuita to adjourn the meeting at 6:27pm. Ayes: All. Nays: None. Motion carried.

## **JUNE 2022 MINUTES**

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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**Town of Alban Regular Board Meeting**  
**Tuesday, June 7, 2022**  
**Central Wisconsin Electric Cooperative**

Call to Order: Chairman Oksuita called the meeting to order at 6:00 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski, Tracy Glodowski. Also present: Chase from Scott Construction, Joe Kaminski, Larry Kosmalski

Informal Public Comment Time: None.

Public/Board Requests for Consideration: None.

Approval of the May 10, 2022 Minutes: Motion by Zakrzewski, seconded by Wierzba to approve the minutes from May 10, 2022. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by Clerk/Treasurer Glodowski. Motion by Wierzba, seconded by Zakrzewski to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Special Exception for Eric & Beverly Buechner detached garage: The parcel is zoned recreational property and they would like the height of the garage to be 24'-the limit is currently 20'. They need to go to the Board of Adjustment to get the exception. Motion by Oksuita, seconded by Wierzba to proceed ahead to Board of Adjustment with the following conditions: to not exceed 25' and they must follow all guidelines and recommendations from Board of Adjustments and side lot setback has to be 20'. Ayes: All. Nays: None. Motion carried.

Ordinance for Board of Review Alternates: Motion by Oksuita, seconded by Wierzba to adopt Ordinance No. 2-2022 for appointment of Board of Review alternates. Ayes: All. Nays: None. Motion carried.

Recommendation on License List: Class B Combination Beer & Liquor Licenses applications for Country Canteen, Wigwam Inn; and Class A Combination Beer & Liquor License for the Alban General Store, LLC. Motion by Zakrzewski, seconded by Wierzba to approve licenses for Country Canteen, Wigwam Inn, and Alban General Store. Ayes: All. Nays: None. Motion carried.

Operator License: Motion by Wierzba, seconded by Zakrzewski to approve operator license for Lilliann Walder. Ayes: All. Nays: None. Motion carried.

Zoning Permits: Ryan and Kari Zdroik new home construction on Cty Hwy T

Rosholt Fire District: Last meeting was held May 11th. Letters sent out for generator donations; Jeff Check will be RFD president; by-laws meeting on June 20th at 4:30pm; upgrades to insurance coverage to be full

replacement costs; if FEMA grant doesn't come through, a replacement rescue truck will be needed and we need to start budgeting; Farhner is working on redoing the parking lot. Next meeting is June 8th.

Town Roads comments & concerns: Town of Harrison will discuss the 45mph speed limit on Town Road NN; a joint speed study between Alban and Harrison may be a possibility; a Tree Lake Lane resident has put a boulder on the town right of way- a certified letter will be sent to notify him to remove the boulder; chip sealing bids were received from Scott Construction for Linden Road \$24,994; Lakeview Road \$6,821; Penny Lake Rd. \$12,530; Maple Rd. \$24,778; W. Maple Rd \$17,958; about 3.5 miles totaling \$87,081; may look into doing chip sealing in the fall.

Next Meeting: Regular Board Meeting Tuesday, July 5, 2022 at 6pm at CWEC.

Adjournment: Motion by Wierzba, seconded by Zakrzewski to adjourn the meeting at 6:56pm. Ayes: All. Nays: None. Motion carried.

## **JULY 2022 MINUTES**

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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**Town of Alban Regular Board Meeting**  
**Tuesday, July 5, 2022**  
**Central Wisconsin Electric Cooperative**

Call to Order: Chairman Oksuita called the meeting to order at 6:00 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski, Tracy Glodowski. Also present: Joe Kaminski, Al Zander, Al Tesch, Virginia Wentzel, Larry Kosmalski, Chris Stanislawski

Informal Public Comment Time: None.

Public/Board Requests for Consideration: None.

Approval of the June 7, 2022 Minutes: Motion by Wierzba, seconded by Zakrzewski to approve the minutes from June 7, 2022. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by Clerk/Treasurer Glodowski. Motion by Wierzba, seconded by Zakrzewski to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Donation to Village of Rosholt for DNR brush pile use: Motion by Oksuita, seconded by Wierzba to donate \$165 to cover licensing fee. Ayes: All. Nays: None. Motion carried. Town of Alban will use the end loader and dump truck to help Rich at the Village of Rosholt to move debris to the old village dump.

Zoning: Troy Garski: 12x40 storage building on Cedar Rd.

Town Roads comments & concerns: Storm damage has been minimal; Oksuita would like to have trees on Knitter property looked at by the Board; Al Zander voiced his concerns over speed problems on Town Road NN; Oksuita reached out to Town of Harrison to see if they would do a joint speed study.

Rosholt Fire District: Last meeting was held June 9th. Old pump was sold; 4 EMS calls; 7 first responders; by-laws meeting was held June 20th-the attorney will be consulted; no FEMA word yet; Farhner completed the parking lot; next meeting is July 13th. There was a special meeting to discuss the trucks that are currently broken down.

Next Meeting: Regular Board Meeting Tuesday, August 2, 2022 at 6pm at CWEC.

Adjournment: Motion by Oksuita, seconded by Wierzba to adjourn the meeting at 6:15pm. Ayes: All. Nays: None. Motion carried.

## AUGUST 2022 MINUTES

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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**Town of Alban Regular Board Meeting**  
**Tuesday, August 2, 2022**  
**Central Wisconsin Electric Cooperative**

Call to Order: Chairman Oksuita called the meeting to order at 6:00 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba-absent, Mike Zakrzewski, Tracy Głodowski. Also present: Joe Kaminski, Dennis Kaczor, Chris Stanislawski, Virginia Wentzel

Informal Public Comment Time: None.

Public/Board Requests for Consideration: None.

Approval of the July 5, 2022 Minutes: Motion by Zakrzewski, seconded by Oksuita to approve the minutes from July 5, 2022. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by Clerk/Treasurer Głodowski. Motion by Oksuita, seconded by Zakrzewski to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Introduction of new Rosholt School District Superintendent: Mr. Kazcor introduced himself and gave background information on his career in education. He also discussed a couple of current projects underway at Rosholt School, including resurfacing the parking lots and updating the District parking lot. The Administrative team is also putting together a float for the Rosholt Fair parade.

Preliminary Budget for 2023: Oksuita discussed potential increases: First responders, RFD-a new fire truck, wage increases for clerk/treasurer and road foreman.

Zoning: Kevin Kielblock: 32x40 storage building; Eric & Beverly Buechner: Special Exception granted by Portage Co. Board of Adjustment for 24x24 garage with height of 24'.

Town Roads comments & concerns: Virginia Wentzel questioned chip sealing on Penny Lake Rd.; Joe said Scott Construction would rewrite the quote and lock it in for Spring of 2023. Wigwam needs a 4" lift; WCS charges \$110/hour; Joe, WCS and Schuster will start hauling for that project. Snow fence building lumber can be replaced for \$600 and steel is \$2,300. No word from the Town of Harrison regarding the joining speed study; Oksuita will contact them.

Rosholt Fire District: 11 First Responders; By-laws questions will go to Dempsey Law; no word on FEMA grant; two trucks needed repair; parking lot was completed; new dry hydrants in the Town of Sharon; next meeting is August 11. Open House on September 11th.

Next Meeting: Regular Board Meeting Tuesday, September 6, 2022 at 6pm at CWEC.

Adjournment: Motion by Oksuita, seconded by Zakrzewski to adjourn the meeting at 6:31pm. Ayes: All. Nays: None. Motion carried.

## SEPTEMBER 2022 MINUTES

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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**Town of Alban Regular Board Meeting**  
**Tuesday, September 6, 2022**  
**Central Wisconsin Electric Cooperative**

Call to Order: Chairman Oksuita called the meeting to order at 6:00 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski, Tracy Glodowski. Also present: Chris Stanislawski, Al Tesch, Glenn Mancel

Informal Public Comment Time: Al Tesch registered for discussion on Item #11 and future funding.

Public/Board Requests for Consideration: None.

Approval of the August 2, 2022 Minutes: Motion by Zakrzewski, seconded by Wierzba to approve the minutes from August 2, 2022. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by Clerk/Treasurer Glodowski. Motion by Wierzba, seconded by Zakrzewski to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Portage County Tax Collection Agreement: Motion by Oksuita, seconded by Wierzba to sign the Portage County Tax Collection Agreement. Ayes: All. Nays: None. Motion carried.

Recommendation on License List: Motion by Oksuita, seconded by Zakrzewski to approve Temporary Class B License Application for Tree Lake Association Fisheree on Tree Lake on February 11, 2023. Ayes: All. Nays: None. Motion carried.

ARPA Funds: Discussion was had about potential ways of moving budget items around in order to use ARPA Funds. Motion to postpone action by Oksuita, seconded by Wierzba. Ayes: All. Nays: None. Motion carried.

Amending 2022 Budget: Motion to postpone action by Wierzba, seconded by Zakrzewski. Ayes: All. Nays: None. Motion carried.

Chip Seal Project: Al Tesch questioned what chip sealing takes care of and Oksuita explained what they do to prep the roads before the chip seal project. Board will review in the spring and hopefully have more clarification on how to use ARPA funds for the project.

Preliminary Budget for 2023: Oksuita discussed Rosholt Fire Responders proposed budget increase of \$800.

Zoning: None

Town Roads comments & concerns: Wigwam project is pretty well complete. Mancel questioned the speed study with Town of Harrison. Mancel has concerns with farm trucks engine braking by his property. Well testing was discussed.

Rosholt Fire District: Reply expected shortly from lawyer for by law questions; no FEMA word; Open House is September 11; generator price has increased and they are looking for donations; Next meeting September 14th. Al Tesch recognized RFD and First Responders for traffic control for the Rosholt Fair parade.

Next Meeting: Regular Board Meeting Tuesday, October 4, 2022 at 6pm at CWEC.

Motion by Oksuita, seconded by Zakrzewski to enter into closed session at 6:35pm Town Board entered into Closed Session as allowed by Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion by Oksuita, seconded by Wierzba to enter back into open session at 7:07.

Adjournment: Motion by Zakrzewski, seconded by Wierzba to adjourn the meeting at 7:07 pm. Ayes: All. Nays: None. Motion carried.

## OCTOBER 2022 MINUTES

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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**Town of Alban Regular Board Meeting**  
**Tuesday, October 4, 2022**  
**Central Wisconsin Electric Cooperative**

Call to Order: Chairman Oksuita called the meeting to order at 6:00 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski, Tracy Glodowski. Also present: Al Zander, Glenn Mancel, Al Tesch, Nick Larson, Greg Michelkamp, Ginny Wentzel, Joe Kaminski

Informal Public Comment Time: None.

Public/Board Requests for Consideration: None.

Approval of the September 6, 2022 Minutes: Motion by Wierzba, seconded by Zakrzewski to approve the minutes from September 6, 2022. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by Clerk/Treasurer Glodowski. Motion by Wierzba, seconded by Zakrzewski to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

2023 RFD Budget: RFD Chief Michelkamp presented the 2023 Budget. Increase of 7.33% across the three municipalities; 90% of increase is due to wages of new employees; looking at imposing a 3 year phase for wage increases of \$1/hour. Roughly 26 firefighters now. Options will need to be considered in the event the FEMA grant doesn't get awarded. District could apply for the grant again or purchase a new or used truck outright. Motion by Oksuita, seconded by Wierzba to approve 2023 Rosholt Fire District Budget. Ayes: All. Nays: None. Motion carried.

Linden Road Bridge Project: Oksuita discussed an issue with the guardrail and said the property that it runs into will have the driveway relocated.

Voting Equipment: C/T Glodowski explained that the AutoMark machine will be replaced by Portage County with the ExpressVote system. The County Clerk is proposing to purchase ExpressVote systems for all municipalities. Alban would receive 2 machines and could move to using them entirely instead of using optical scan ballots. Absentee ballots would still remain optical scan. Al Zander is an auditor for the Elections Commission and talked about the benefits of the ExpressVote. Alban would be responsible for annual license and maintenance fees of \$255 for DS200 and \$180/yr/machine for ExpressVote. Motion by Oksuita, seconded by Zakrzewski to go with the ExpressVote. Ayes: All. Nays: None. Motion carried.

Locust Road Chip Seal: John Ostrowski contacted Oksuita about the road that has been cracking. Oksuita would like to crack fill this fall. Joe said Farhner would be a good company to go with. Nick Larson questioned timelines on other projects. Motion by Oksuita, seconded by Wierzba to look into crack filling Locust Road this fall and potentially chip sealing in the spring. Ayes: All. Nays: None. Motion carried.

Assessor Contract: C/T Glodowski explained that the assessor contract is increasing by \$900 to \$10,600. Motion by Oksuita, seconded by Wierzba to accept maintenance agreement for Pauls and Associates with the proposed increase as presented. Ayes: All. Nays: None. Motion carried.

Budget for 2023: RFD and First Responders budgets have been presented and approved, C/T Glodowski would like to have a budget prep meeting in the near future to review the budget.

Zoning: Jared Hintz-40x20 storage building

Town Roads comments & concerns: Joe will work with Rich from the Village of Rosholt this week to clean up the brush pile. Joe has been spraying brush with Jeff; they are working on fixing up the shed off Hwy 66; the USPS has concerns with delivering on short driveways; fiber optic continues to be installed; Joe will get cold mix for patching. Al Zander shared links about local governments lowering speed limits. Oksuita will do more research.

Rosholt Fire District: Sept 14; EMS will likely be splitting off from the RFD; no news on bylaws or FEMA grant; Open House was a success; Van Ert will update the generator; 5 new firefighters; Budget was reviewed.

Public Budget Hearing: Tuesday, November 15, 2022 at 5:30pm at CWEC

Next Meeting: Regular Board Meeting Tuesday, November 15, 2022 immediately following Public Budget Hearing at 5:30pm.

Motion by Oksuita, seconded by Zakrzewski to enter into closed session at 7:08pm Town Board entered into Closed Session as allowed by Wis. Stats. 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion by Oksuita, seconded by Wierzba to enter back into open session at 7:24pm.

Motion by Oksuita, seconded by Wierzba to approve wage increase of 8% for Joe effective 1/1/23 and Clerk/Treasurer increase to \$28,000. Ayes: All. Nays: None. Motion carried.

Adjournment: Motion by Wierzba, seconded by Zakrzewski to adjourn the meeting at 7:26 pm. Ayes: All. Nays: None. Motion carried.

## NOVEMBER 2022 MINUTES

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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### Town of Alban 2022 Public Budget Hearing Minutes

Tuesday, November 15, 2022 at 5:30p.m.

#### Central Wisconsin Electric Cooperative

Call to Order: Chairman Oksuita called the Public Budget Hearing to order at 5:30 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski, Tracy Glodowski Also present: Chris Stanislawski, Nick Larson

Review of Proposed 2023 Budget: Budget has been looked at since September. The Board had a special meeting to go over things.

Adjournment: Motion by Oksuita, seconded by Wierzba to adjourn the Public Budget Hearing at 5:37pm. Ayes: All. Nays: None. Motion carried.

### Special Town Meeting of the Electors Minutes

Tuesday, November 15, 2022 immediately following the Public Budget Hearing

Call to Order: Chairman Oksuita called the meeting to order at 5:37p.m.

Means of Vote: Electors voted by show of hands.

Approval of 2022 Total Town Tax Levy: Motion by Chris Stanislawski, seconded by Todd Wierzba to approve the Total Town Tax Levy. Ayes: All. Nays: None. Motion carried.

Compensation of Elected Town Officers: Motion by Mike Zakrzewski, seconded by Todd Wierzba to approve wage increase for Clerk/Treasurer position to \$28,000. Ayes: All. Nays: None

Adjournment: Motion by Todd Wierzba, seconded by Chris Stanislawski to adjourn the Special Town Meeting of Electors at 5:43pm. Ayes: All. Nays: None. Motion carried.

### Regular Board Meeting Minutes

Tuesday, November 15, 2022 immediately following Special Town Meeting of Electors

Call to Order: Chairman Oksuita called the meeting to order at 5:44p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski, Tracy Glodowski Also present: Chris Stanislawski, Nick Larson

Informal Public Comment Time: None.

Public Requests for Consideration: None.

Approval of the October Meeting Minutes: Motion by Zakrzewski, seconded by Oksuita to approve the minutes from October 4th & 15th. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by C/T Glodowski. Motion by Wierzba, seconded by Zakrzewski to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

2023 Budget: Motion by Wierzba, seconded by Zakrzewski to approve the 2023 Budget. Ayes: All. Nays: None. Motion carried.

Agreement for Election Equipment: Motion by Oksuita, seconded by Wierzba to sign Intergovernmental Agreement for election equipment. Ayes: All. Nays: None. Motion carried.

Zoning Permits: Dwelling for Michael & Debra Omernik on Tree Lake Drive North

Town Roads Comments & Concerns: Salt will be delivered soon; snow fence is being put up; the old shed is being worked on when Joe and Jeff have time; Nick Larson questioned timelines about projects and Board explained that it's hard to set exact timelines because of costs.

Rosholt Fire District: October 12th Meeting - 5 calls; first responders will be going on their own-no longer under RFD; no news on FEMA grant; RFD was approved for DNR grant; generator has been paid in full; 2023 budgets were approved. November 10 Meeting - 5 calls, finishing online classes in December; will post for snow plowing; no FEMA grant; next meeting is December 14th.

Next Meeting: Tuesday, December 6, 2022 at CWEC at 6pm

Adjournment: Motion by Wierzba, seconded by Zakrzewski to adjourn the meeting at 6:18 p.m. Ayes: All. Nays: None. Motion carried.

## DECEMBER 2022 MINUTES

Note: These are the proposed Minutes that will be approved at the next Board Meeting.

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### Town of Alban Regular Board Meeting Tuesday, December 6, 2022 Central Wisconsin Electric Cooperative

Call to Order: Chairman Oksuita called the meeting to order at 6:00 p.m.

Roll Call: Raymond Oksuita, Todd Wierzba, Mike Zakrzewski, Tracy Glodowski. Also present: Virginia Wentzel, Joe Kaminski

Informal Public Comment Time: Virginia Wentzel would like to address the rise in her property taxes.

Public/Board Requests for Consideration: None.

Approval of the November 15, 2022 Minutes: Motion by Wierzba, seconded by Zakrzewski to approve the minutes from November 15, 2022. Ayes: All. Nays: None. Motion carried.

Approval of Payment of Bills: Financial report was given by Clerk/Treasurer Glodowski. Motion by Zakrzewski, seconded by Wierzba to approve payment of the bills as presented. Ayes: All. Nays: None. Motion carried.

Town Road NN Speed Limit: Speed limit can statutorily be lowered by 10mph according to DOT. There have been numerous complaints about speeding on Town Road NN. Oksuita will reach out to the Town of Harrison to see if they would like to lower the speed limit on their section also. The Board and Joe Kaminski will have a special meeting on Saturday, December 10 at 9am. They will meet at the Town Garage and go out to inspect Town Road NN.

Caucus for Spring Election: Caucus will be Tuesday, January 10, 2023 at 6pm, immediately followed by the Regular Board Meeting.

Zoning: None

Town Roads comments & concerns: Ginny Wentzel shared her concerns with property taxes and the Board explained the rise is due to referendums from Portage County and Rosholt School District. Joe and Jeff are putting up snow fence; the plow truck heater went out but Joe fixed it.

Rosholt Fire District: None. Next meeting is December 14th.

Next Meeting: Tuesday January 10, 2023 immediately following Caucus at 6:00 p.m.

Motion by Oksuita, seconded by Zakrzewski to enter into closed session at 6:20pm Town Board entered into Closed Session as allowed by Wis. Stats. 19.85(1)(c) to consider employment, promotion,

compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion by Oksuita, seconded by Wierzba to enter back into open session at 6:24pm. Ayes: All. Nays: None. Motion carried.

Motion by Oksuita, seconded by Zakrzewski to increase Jeff Garski's wage to \$17.00 per hour effective 1/1/23. Ayes: All. Nays: None. Motion carried.

Adjournment: Motion by Oksuita, seconded by Wierzba to adjourn the meeting at 6:25 pm. Ayes: All. Nays: None. Motion carried.

**Town of Alban Special Board Meeting**  
**Saturday, December 10, 2022**  
**Town of Alban Storage Facility & Town Road NN**

Call to Order: Chairman Oksuita called the meeting to order at 9:00a.m.

Roll Call: Raymond Oksuita, Mike Zakrzewski, Tracy Głodowski. Also present: Mark Nellessen, Joe Kaminski

Town Road NN Inspection: Mark Nellessen shared his concerns about speed and traffic that fails to stop by his residence and the Town Road NN intersection. Joe did install a yield sign, which Mr. Nellessen said it seemed to help. Concerns that the Board has received include: increased volume of farm trucks and equipment, excessive speed, curves that are dangerous, hills with poor visibility, and an accident involving a flipped truck on a curve. A visual inspection was completed of the 2.3 miles of concern on Town Road NN. Board members and Joe observed hidden driveways for address numbers 10802, 10833 and 10874. For safety reasons, the Board believes that it would be in the best interest to lower the speed limit and install signs with flags so that drivers are aware of the reduction in the speed limit.

Town Road NN Speed Limit: Motion by Oksuita, seconded by Zakrewski to reduce speed limit from 55 mph to 45 mph on Town Road NN. Ayes: All. Nays: None. Motion carried.

Adjournment: Motion by Oksuita, seconded by Zakrzewski to adjourn the meeting at 9:24a.m. Ayes:All. Nays: None. Motion carried.